

## WE'RE LOOKING FOR: Junior Project Manager

**Junior Project Manager: Full time | Assago, Milan**

### **Your tasks**

#### **Pre-project Initiation:**

- Taking part in Offer, RFQ-RFI, tenders, contract, call-off orders preparation and negotiation, collaborating with the Sales Managers and providing at least a Raw Order Magnitude estimation of timing, activities scheduling, and costs;
- Site inspections and ability of evaluating site accessibility and potential risks;

#### **In Project initiation and scheduling:**

- Identifying the resources required to bring the project to successful completion ensuring they are properly engaged;
- Prioritizing activities and tasks based on business value;
- Define macro planning and guidelines;
- Scheduling purchasing plans for materials, sub-contractors for support services, suppliers for waste and sludge disposal;
- Timely and proactive identification of potential issues;

#### **In project execution and monitoring:**

- Developing the best approach to the project, ensuring productive working relationship with the customer throughout project duration;
- Ensure the financial performance and result of the project, achieving the best outcome for Woltank Italy;
- Providing strong direction for a small/medium project team in order to meet customer's contractual requirements;
- Responsible for reporting of project status and outcomes to multiple stakeholders (Project Review Meeting, customer, Business Unit Manager), coordinating the project document flow;
- Ensuring that tasks are coordinated and carried out in a manner which is aligned with Woltank Italy standard practices and procedures and the customer expectations;

### **Your profile**

#### **Technical Requirements:**

- Bachelor degree in Engineering/Economics or proven previous experience in similar role;
- MS Office Suite
- Fluency in Italian and English, German will be considered as a plus;
- CAPM will be considered as a plus;

**Soft Skills:**

- Conflict management;
- Stress management;
- Financial awareness of the project;
- Ability to understand behaviors and personalities, facilitating teams;
- Problem solving;
- Availability for short world-wide business trips;
- Servant Leadership;
- Great communication skills are mandatory;

**About us:**

Wolftank Group is a leading global technology partner for energy and environmental solutions. In the field of energy mobility and logistics, the Group supports customers in over 20 countries in implementing projects efficiently and in an environmentally friendly manner. To this end, it develops and implements tomorrow's technologies to decarbonize transport and build the infrastructure for zero-emission mobility – for example, through the turnkey supply of modular hydrogen and LNG refueling stations. In the area of environmental solutions, the offering includes due diligences for environmental risks, customized services for soil and groundwater remediation, and recycling. The group's subsidiaries in eight countries on three continents are controlled by Wolftank-Adisa Holding AG, based in Innsbruck, Austria. The shares of Wolftank-Adisa Holding AG (WKN: A2PBHR; ISIN: AT0000A25NJ6) are listed in the direct market plus segment of the Vienna Stock Exchange AG and in the m: access of the Munich Stock Exchange and is traded on Xetra, the Frankfurt and Berlin Stock Exchanges.

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